



BOY SCOUTS OF AMERICA
PIONEER DISTRICT
GREATER CLEVELAND COUNCIL
TROOP 526
NORTH ROYALTON, OHIO



HANDBOOK

Troop 526 Scouts and Parents:

Welcome to the exciting world of Boy Scouting! For those of you graduating from Cub Scouts, I hope your scouting experiences were filled with learning, friendship, and most of all fun. In the Boy Scouts we will add adventure, responsibility, and leadership to that scouting foundation. For those scouts and parents new to the scouting experience, Boy Scouts is an activity-based program where scouts learn by doing. As it says in the Boy Scout Handbook "Scouting is Outing" and Troop 526 has the calendar full of weekend campouts, a weeklong summer camp as well as many other activities within the community.

It is a big transition between Cub and Boy Scouting, but change can be very good. Scouting is boy led with adults and older scouts acting as instructors and guides. Troop 526 wants to provide each Scout with a fun and challenging environment that allows him to both enjoy the Scout program and to learn from team and personal accomplishments.

Scouting is a progressive experience not unlike school or team sports. The plates of today's youth are filled with many items: school, sports, music lessons, instant messaging, video games, etc. This list could go on and on. You and your son's involvement in scouting is dependent on active participation and as he progresses through the program his responsibilities will require more time, and result in rewards of character development, citizenship training, and personal fitness that will benefit him in all aspects of life!

Troop 526 embraces additional local guidelines. These guidelines augment the established rules and regulations as put forth by the Boy Scouts of America. Our Troop operates on the policies of openness and full disclosure. Any parent is welcome to observe, or better yet, assist in any activity in which the troop participates. The best way to understand and change any organization for the better is to become part of it.

This handbook was developed to assist your family in understanding how Troop 526 operates. Please keep it as reference with your other scout information and refer to it when you have questions. Periodic updates to the handbook will be provided. This handbook can be a handy resource when you have questions, but it is not meant as a substitute for contacting parents, scouts or leaders when there is a need. We want to make this handbook the best it can be. Please contact any leader with your questions, comments or suggestions for improvement.

Welcome Aboard!

Revised: 2/2016

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Introduction

On behalf of the Troop Committee, welcome to the Boy Scouts of America and to Troop 526, North Royalton, Ohio! We hope that your scout will enjoy his membership and association with the Boy Scout movement.

This handbook will help answer many initial questions and act as a reference manual during your Scout years. Should you wish to comment on any part of this handbook please feel free to do so to the Scoutmaster, Assistant Scoutmasters or any Troop Committee member.

This handbook is divided into several sections:

- Introduction
- History
- The Central Elements of the Boy Scouts of America
- Troop Specific Information
- Appendices

Resources Cited in the Troop 526 Handbook

Parents, you are welcome to have you son check out any of these resource books from the troop library. It is our hope that you understand the BSA program as well as how Troop 526 implements the BSA program.

- Boy Scout Handbook (BSHB)
- Scoutmaster Handbook (SMHB)
- Guide to Safe Scouting (GSS)

Troop Handbook Revisions

Troop Handbook Revisions are taken under advisement periodically on the advice of the Patrol Leaders' Council, Scoutmaster, Troop Committee members, and by Scouts and Parents. Revisions are adopted by simple majority of the Troop Committee. In all cases, there shall be no contradiction of local policy and what are established rules, regulations, and bylaws of the National Boy Scouts of America. In cases where local or National rules, regulations are silent or give the Troop discretion, Troop 526 reserves its right to promulgate any and all such rules and regulations which may, but are not required to be contained in this Handbook.

Our Scoutmasters Past and Present

Over the years Troop 526 has had a small army of adult volunteers build and mold its future through it's Scouts, but only a few will be remembered as SCOUTMASTER:

1981 - 1983	Mike Kole	1991 - 2002	Bill Thrasher
1983 - 1985	Carl Wysocki	2002 - 2004	Tom Fink
1985 - 1986	Mike Kvasnok	2004 - 2009	Dan DeVille
1986 - 1988	Jim Aust	2009 – 2013	Chris Moryan
1988 – 1991	Dan Ziembra	2014 – Present	Ron Blazak

History

Saint Albert the Great Parish has been the Charter Organization for Troop 526 for more than 35 straight years. Our ties to Saint Albert have not only given us a home and strong support, but have also helped our Scouts live the Scout Oath and Law by being “Reverent” and experiencing their own “Duty to God”. In fact, many Troop 526 Scouts have earned the religious award for their faith.

The Troop is dynamic and prospering especially with the wealth of new Scouts. Troop 526 is not short of excitement either, our schedule for campouts and events is a busy one with generally one campout every month at various sites around Ohio including a Winter Klondike, Fall Camporee, and the ever popular Summer Camp at Seven Ranges Boy Scout Reservation which is home to the “Pipestone Honors Program”. Our Scouts have hiked the Blue Ridge Mountains in Virginia at the High Knoll Adventure Camp, and attended recent National Scout Jamborees held at Fort AP Hill. We have also attended many other exciting events such as the “100 Years of Flight Camporee” at the U.S. Air Force Museum in Dayton, Ohio, the Buffalo Naval Yard, biked on Kelly’s Island, hiked the Hocking Hills foot trails. In 2007 we attend the Greater Cleveland Council “Scouting 360” Camporee where more than 1000 area Scouts will come together at the Cuyahoga County Fairgrounds in Berea, Ohio. Approximately 10 Scouts and several adult leaders have attended each of the last two National Jamborees. In 2011 and 2014 we attended Fort Niagara.

All that fun and our Scouts work hard too. At the Fall Troop Court of Honors over 100 merit Badges are awarded and nearly that many again at the Spring Court of Honor. Our Scouts truly earn their way along the “Trail to Eagle” some struggle and overcome, some are content and enjoy their own pace, while others push themselves to new limits, and for who aspire to the Eagle Rank they will find the trail well worn by these Eagle Scouts of Troop 526.

The Central Elements of the Boy Scouts of America

Mission Statement

The mission of the Boy Scouts of America is to prepare young people to make ethical choices over their lifetimes by instilling in them the values of the Scout Oath and Law.

The Scout Oath

On my honor, I will do my best to do my duty
To God and my country and
To obey the Scout Law;
To help other people at all times;
To keep myself physically strong, mentally awake, and morally straight.

The Scout Law

A Scout is:

Trustworthy

Loyal

Helpful

Friendly

Courteous

Kind

Obedient

Cheerful

Thrifty

Brave

Clean

Reverent

The Scout Motto

^{2A}

“Be Prepared”

The Scout Slogan

^{1A}

“Do a Good Turn Daily”

The Aims of Scouting

Every scouting activity moves a boy toward three basic aims:

- Character Development
- Citizen Training
- Mental and Physical fitness

The Methods of Scouting

Ideals

The ideals of Boy Scouting are spelled out in the Scout Oath, the Scout Law, the Scout motto, and the Scout slogan. The Boy Scout measures himself against these ideals and continually tries to improve. The goals are high, and as he reaches for them, he has some control over what and who he becomes.

Patrols

The patrol method gives Boy Scouts an experience in group living and participating citizenship. It places responsibility on young shoulders and teaches boys how to accept it. The patrol method allows Scouts to interact in small groups where members can easily relate to each other. These small groups determine troop activities through elected representatives.

Outdoor Programs

Boy Scouting is designed to take place outdoors. It is in the outdoor setting that Scouts share responsibilities and learn to live with one another. In the outdoors the skills and activities practiced at troop meetings come alive with purpose. Being close to nature helps Boy Scouts gain an appreciation for the beauty of the world around us. The outdoors is the laboratory in which Boy Scouts learn ecology and practice conservation of nature's resources.

Advancement

Boy Scouting provides a series of surmountable obstacles and steps in overcoming them through the advancement method. The Boy Scout plans his advancement and progresses at his own pace as he meets each challenge. The Boy Scout is rewarded for each achievement, which helps him gain self-confidence. The steps in the advancement system help a Boy Scout grow in self-reliance and in the ability to help others.

Associations with Adults

Boys learn a great deal by watching how adults conduct themselves. Scout leaders can be positive role models for the members of the troop. In many cases a Scoutmaster who is willing to listen to boys, encourage them, and take a sincere interest in them can make a profound difference in their lives.

Personal Growth

As Boy Scouts plan their activities and progress toward their goals, they experience personal growth. The Good Turn concept is a major part of the personal growth method of Boy Scouting. Boys grow as they participate in community service projects and do Good Turns for others. Probably no device is as successful in developing a basis for personal growth as the daily Good Turn. The religious emblems program also is a large part of the personal growth method. Frequent personal conferences with his Scoutmaster help each Boy Scout to determine his growth toward Scouting's aims.

Leadership Development

The Boy Scout program encourages boys to learn and practice leadership skills. Every Boy Scout has the opportunity to participate in both shared and total leadership situations. Understanding the concepts of leadership helps a boy accept the leadership role of others and guides him toward the citizenship aim of Scouting.

Uniform

The uniform makes the Boy Scout troop visible as a force for good and creates a positive youth image in the community. Boy Scouting is an action program, and wearing the uniform is an action that shows each Boy Scout's commitment to the aims and purposes of Scouting. The uniform gives the Boy Scout identity in a world brotherhood of youth who believe in the same ideals. The uniform is practical attire for Boy Scout activities and provides a way for Boy Scouts to wear the badges that show what they have accomplished.

Outdoor Activities

Local councils operate and maintain Scout camps. The National Council operates high-adventure areas at PhilMont Scout Ranch in New Mexico, the Northern Tier National High Adventure Program in Minnesota and Canada, and the Florida National High Adventure Sea Base in the Florida Keys.

The BSA conducts a National Scout Jamboree every four years and participates in World Scout Jamborees (also held at four-year intervals). Summit Bechtel Reserve in West Virginia, was made the permanent site of the National Scout Jamboree in 2013, Approximately 40,000 Scouts and adults regularly attend the ten day National Jamboree. We are Proud that approximately twelve of those Scouts came from Troop 526. The next National Jamboree won't be until 2017.

Troop Organization

Overview

The Boy Scouts of America believes that the best way to train boys to become leaders is by empowering them to lead. A troop is boy led with adult support and guidance. This is explained in the Scoutmaster Handbook. You may also read in the Boy Scout Handbook (BSHB) for an explanation of how the troop operates.

Located in Appendix B of this handbook are the names and email addresses of the current adult leadership of Troop 526. If you would like to contact any of these leaders, please feel free to do so. Your input is valuable. Please feel free to share your ideas with us over the phone, at a Scout meeting, or by volunteering to become a Registered Adult Leader.

Parents we welcome and expect your help

Ways in which parents can help:

- Encourage Scout participation as the best way this program can function,
- Personally Participate in Scout activities, such as: Campouts, Service Projects, Outings and Fund Raisers.
- Become a registered and trained Adult Leader
- Help as a Driver (See Guide to Safe Scouting [GSS]):
 - Drivers are adults with valid Ohio driver's licenses (not suspended or revoked for any reason) with the State of Ohio minimum insurance coverage and a car with working seatbelts for each passenger
- Help with fund raising activities
- Carpool and/or ask another adult to transport Scouts to meetings
- Become a merit badge counselor
 - You do not have to be registered as a leader with Troop 526, nor do you have to be trained as an Adult Leader. You do have to have a good understanding of the subject material that you will be the counselor for.
- Join the Troop Committee or become an Assistant Scoutmaster.

Assistant Scoutmasters

Assistant Scoutmasters help the Scoutmaster operate the troop. An assistant Scoutmaster must be at least 18 years old. The duties of an Assistant Scoutmaster can be long or short term, needs based, and normally always includes directly working with the scouts.

The Troop Committee

The Troop Committee is like the Board of Directors for the troop. The Committee is comprised of Adult Volunteers who provide assistance and support to the Scoutmaster. This support insures that the Scoutmaster functions with all the resources necessary to run the Troop. The responsibilities of the Troop Committee are:

- Provide logistical support to Scoutmaster
- Select quality leaders
- Develop community service projects
- Logistical support for outings
- Plan and assist in fund-raising
- Provide for special needs and assistance for individual scouts
- Serve on Boards of Review and Courts of Honor
- Maintain records of troop finances, advancement, and Adult Leader Training
- Assist in the charter renewal process
- Help with the annual Friends of Scouting campaign
- Process Tour permits
- Select suitable Scoutmasters

Executive Committee

Sub-Committees of the Executive Committee allow the troop to have registered adults tasked to specific responsibilities. Such sub-committees include:

- High adventure activities
- Advancement
- Religious Activities
- Fund Raising
- Equipment

Registered Adult Leadership

Troop 526 is blessed with a robust and diverse adult leader team. And again, we welcome your participation and inclusion into this team. We require that all adults be certified and trained as required by BSA Policy.

Additionally, Saint Albert the Great requires all registered adult leaders to have completed the Catholic Church's VIRTUS training. This training is required regardless of the adult leader's faith.

For more information about our adult leaders contact the Troop's Committee Chair or Charter Organization Representative.

Selection of Adult Leaders

Initial selection: The adult will fill out the BSA application and submit it to the Committee Chair who will then submit it to the Charter Organization Representative.

Annual re-charter: At the annual re-charter, the Committee Chair will review all adult applications and will re-approve the adult membership, which will be forwarded to the Charter Organization Representative for approval.

In accordance with Boy Scouts of America policy, chartered organizations continue to select their adult leaders and religious chartered organizations may continue to use religious beliefs as criteria for selecting adult leaders, including sexuality. Thus, BSA policy respects the rights of religious chartered organizations to choose adult volunteer leaders whose beliefs are consistent with their own.

Consequently, Troop 526 will select adult leaders consistent with the directives of its charter organization, St. Albert the Great Church, or pursuant to any directive or statement of the Catholic Diocese of Cleveland as applicable to catholic chartered organizations. Any questions on selection of adult leaders should be directed to the Charter Organization Representative or Troop 526 Committee Chair.

Selection of the Scoutmaster:

Initial selection: The Committee Chair will appoint a nominating committee of three who will interview candidates and then nominate a candidate to the Troop Committee. The Troop Committee will vote on the nomination. The Committee Chair may or may not approve the choice, and then forward the nomination to the Charter Representative for his approval.

Re-selection of the Scoutmaster: the Committee Chair and the Charter Representative or the Charter Executive will re-approve the Scoutmaster annually. However, the Scoutmaster will serve a term of two years after which time the entire Troop Committee must re-evaluate his/her performance and effectiveness. The Troop Committee will nominate the current Scoutmaster or replacement to the Committee Chair who will approve the choice and then forward the nomination to the Charter Representative for his approval.

Selection of the Committee Chair

The Charter Representative appoints the Committee Chair. The appointee is re-chartered annually, and can be replaced at any time by the Charter organization. The Troop Committee will nominate a Committee Chair who will be interviewed by the Charter Rep who will recommend and approve for the Charter organization.

Selection of Charter Organization Representative

The Committee Chairs from each Scout unit (Pack, Troop, Crew) will nominate, interview and recommend to the Charter Organization Executive a nominee for the position of Charter Representative (Charter Rep). The Executive may or may not agree with the recommendation. The Charter Rep serves at the pleasure of the Charter Executive.

The Patrol Method

Each scout will have the opportunity to lead other Scouts. Scouts work in patrols or groups of 6-8 scouts. We may combine scouts of different ages and abilities to form a patrol. In this way the older scouts teach the younger scouts various scout skills, help with advancement, and help the younger scouts learn the way of scouting.

The patrols learn to work together and are under the leadership of the Senior Patrol Leader (SPL) and the Assistant Senior Patrol Leader (ASPL).

In Scouting, the older boys teach the younger boys. This is how a scout learns - by teaching. The adult leaders help the older scouts learn skills that they, in turn, teach to the younger scouts. The Adult leaders also monitor the teaching process to maintain the quality and accuracy of information that is being taught.

For more information on the workings of a patrol, see the Boy Scout Handbook.

Each Leadership Position has specific guidance outlined in the Position Agreement that each Scout must read, understand, and sign to enter into said position. You will find a copy of each position agreement in appendix E.

Advancement (also see appendix E & F.)

The Scouting Program helps boys to learn by having fun. The Scouting Program is designed to lead the boys through a step-by-step learning process that reviews skills already mastered, as well as introduces new skills.

Parents and Scouts should understand that as a Scout advances his obligations and responsibilities will increase accordingly, building his sense of pride and accomplishment to ever-higher levels. He must understand that he is primarily responsible for his personal advancement and his involvement in the Troop provides the basis for many required skills.

Although we work on advancement at our meetings and campouts, the boys are always responsible for practicing skills, reviewing information and completing some requirements outside of our meeting time. The scout will then demonstrate their proficiency and knowledge to an Adult Leader or Junior Assistant Scoutmaster as selected by the Scoutmaster who will then sign their scout book if appropriate.

Leadership Positions (also see appendix E.)

Leadership positions and election/appointment procedures follow the Troop patrol method.

All Positions appointed by the Scoutmaster (Junior Assistant Scoutmaster, Troop Guide, Den Chief) have an indefinite term (these positions can only be used towards rank advancement for a maximum of one rank).

All other positions have a six-month term and will not exceed twelve months total accumulated time in any one position.

All Scouts in leadership positions will only receive credit for the position based on their individual performance and participation, time in a position is not a standard of performance.

Troop offices held by Scouts

- Senior Patrol Leader
- Assistant Senior Patrol Leader
- Patrol Leader
- Assistant Patrol leader
- Troop Guide
- Quartermaster
- Scribe
- Historian
- Chaplain's Aid
- Order of the Arrow Representative
- Junior Assistant Scoutmaster
- Den Chief

Attendance / Participation (also see appendix F.)

- Attendance / Participation are expected from every Scout. Although one hundred percent is likely not achievable, the Troop has established its minimum expectations of 50% and further described in Appendix F.
- Scouts must demonstrate their skills in order to advance. That cannot be accomplished without being there (participating). The responsibilities of Scouts grow with their accomplishments and are normally exciting and fun, but not all the time, sometimes hard work, extra time, volunteering, and the responsibilities of leadership, make it hard to want to be there, but this team is different and the rewards are greater, the lessons deeper, the friendships and camaraderie longer lasting.

Boards of Review

Boards of Review are not limited to Advancement some other circumstance can be Special Recognition, Training, Counseling or Discipline.

Boards of Review must be scheduled in advance with the Troop's Advancement Chair. Exceptions can only be made by the Advancement Chair.

Advancement Board of Review

- **Scouts are required to request their Board of Review for Advancement (BoR) prior to their desired date with the Advancement Chairman. The actual date of the BoR will be determined by the Advancement Chair once the Scoutmaster's Conference and financial review has been conducted. Scouts must report in full Class A Field uniform (including neckerchief and sash) for their Board of Review.**

The members of the board of review should have the following objectives in mind when they conduct the review.

- To make sure the Scout has done what he was supposed to do for the rank.

Steps leading up to BoR

- Complete requirements listed in Scout Handbook for that role and have all applicable Merit Badge Cards
 - Fill out Scoutmaster conference worksheet (found on Troop website under Advancement)
 - Request and obtain Scoutmaster conference
 - Verify Scout's financial standing with Troop Treasurer (annual dues/expenses paid up)
 - Request BoR
- To see how good an experience the Scout is having in the unit.
 - To encourage the Scout to progress further.

The review is not an examination; the board does not retest the candidate. Rather, the board should attempt to determine the Scout's attitude and his acceptance of Scouting's

ideals. The board should make sure that good standards have been met in all phases of the Scout's life. A discussion of the Scout Oath and Scout Law is in keeping with the purpose of the review, to make sure that the candidate recognizes and understands the value of Scouting in his home, unit, school, and community.

The decision of all boards of review is arrived at through discussion and must be unanimous.

Special Boards of Review

Special Boards may be held immediately or after information, facts, and courses of action are determined.

Scouts who are called to a "Disciplinary Board of Review" may not appear before an "Advancement Board of Review" until the requirements of the Disciplinary Board have been met.

Uniforms

- Registered Adults, Scouts in any Leadership Position, or Scouts who are of LIFE rank or greater to have and wear the complete uniform.
- Scouts will attend all Scouting meetings in the Class A Field Tan Uniform Shirt during fall-spring sessions or a Troop T-shirt during the summer season. The Scoutmaster may direct Scouts and wear the above uniforms at specific Scout-related activities.

To help in this effort the Troop will accept Scout like pants of the same green or tan shade as the BSA pants. However, the pants must have belt loops and cannot be sweatpants or wind/nylon styles. If shorts are worn the same rules apply (including belt loops) in addition to the requirement of BSA socks (case by case exceptions can be granted by the Scoutmaster in advance).

The BSA Uniform Shirt must be in good repair, have the correct patches/awards (in their proper placement), and be buttoned properly and tucked in **completely** when worn (folded over style tucks will not be permitted). Uniform Shirts and T-shirts will be required to be tucked. See the Boy Scout Handbook and the inside flaps of the BSHB for complete details about the uniform and where to sew patches.

At this time the general uniform for Troop 526 meetings is the appropriate shirt for the time of the year and pants or shorts of your choice that still present neat appearance.

The BSA (Boy Scout Uniform Class A Field) shirt must be worn **when traveling** to or from our campouts and Troop special events for insurance purposes. **Some events require full Class A Field dress uniform.**

Mandatory Uniform

A Scout is required to wear his complete BSA uniform at several events including Boards of Review, Courts of Honor and Scoutmaster Conferences. A complete BSA uniform, sometimes referred to as the "dress" or "field" uniform consists of the official BSA Shirt (with all awards and achievements properly positioned and attached), neckerchief with slide, merit badge sash (worn across the shoulder, never folded over his belt), BSA Scout Socks and BSA Scout (or Scout-like) pants.

Seasonal Uniform

Although Troop 526 has adopted the following seasonal uniform policy, the complete BSA uniform as previously described is still mandatory for the events listed above.

- From September 1 to May 31, or as dates may be amended from time to time, Troop 526 will wear the field uniform without the merit badge sash or neckerchief
- June 1 to August 31, or as dates may be amended from time to time, Troop 526 will generally wear the “activity” uniform (“Class B”) where the official BSA field shirt is replaced by the Troop 526 activity T-Shirt. Whether short or long pants are worn, the same expectations are previous described apply.

Weekly Meetings

Troop 526 holds its weekly meetings at St. Albert the Great Church North Royalton, in the large lower church hall (unless otherwise directed).

**7:00-8:30 P.M (normally, subject to seasonal change) General Meeting
Appointments or additional time may be required for Boards of Review,
Scoutmaster Conf., Patrol Leader Conferences, or any other needed functions.
Refer to the Troop Calendar for meetings dates or places.**

It is important that scouts attend the weekly meetings (see “Attendance), wear their uniforms, come prepared for whatever we will be working on, and bring a notepad and a Scout Handbook.

Scout knives or other camping related items are not allowed at meetings unless prior approval or direction is given by the Scoutmaster.

Scouts should advance if they attend the weekly meetings, attend the campouts, complete service hours (volunteer), and work on requirements at home.

The weekly meetings allow time for the scouts to learn to work together. To practice leading and following, as well as work on advancement. The weekly meetings are also a time for scouts to have a Scoutmaster conference as well as a Board of Review.

The meeting is also a time for comradeship and fun, but does not allow a scout an opportunity to be discourteous by bringing items/materials or engaging in activities that are not relevant to the meeting or activity. Scouts are not allowed to leave the meeting area or engage in activity not relevant to Scouting without the express permission of the Scoutmaster.

Troop Calendar

A Troop Calendar is available that shows planned events for each month. Updates to this calendar are generally produced on a quarterly basis. The current calendar is furnished to Scouts as needed or requested; it is also available on the Troop Web Page <http://www.troop526.org>.

Communication with Parents and Scouts

Communications from the Scoutmaster or Senior Patrol Leader shall be through electronic mail.

It is the scout's responsibility to make sure that email or relevant information is reviewed. You and your son should read over the information and discuss it. This information often concerns upcoming campouts, fundraisers, service projects and many other activities.

As a supplement, the Scoutmaster will endeavor to host a Parents' Unity Meeting (no Scouts) a minimum of two (2) times annually. The meeting dates will be placed on the Troop calendar and invitations via email will be distributed in advance.

TROOP WEB PAGE

The web site address is <http://www.troop526.org>.

The Troop is proud to maintain this Web Site. It is a major source of information.

Please bookmark and visit this site often!

Merit Badges

The BSA Merit Badge Program gives each Scout an opportunity to challenge themselves with 100+ exciting experiences, to further the challenge and broaden the Scouts horizons Troop 526 encourages Scouts to not only pursue Merit Badges offered within the Troop but seek out Merit Badges offered outside the Troop as well.

Required Merit Badges are normally not offered as a group Badge at Troop meetings in order to facilitate a true "one on one" learning/counseling atmosphere.

Information on Merit Badge Counselors can be obtained from the Advancement Chair or Scoutmaster.

- Scouts who pursue Merit Badges must obtain a signed Blue Merit Badge Card (Blue Card) from the Troop Advancement Chairperson or Scoutmaster prior to starting the merit badge. Once the merit badge is earned and the Blue Card signed by the Counselor it is to be returned to the Troop Advancement Chairperson or Troop Recorder for processing.
- The Blue cards must be permanently retained by the Scout once received at an appropriate ceremony.
- It is the Advancement Chair or Scoutmaster's responsibility to ensure that all merit badge counselors are properly registered.

Court of Honor (CoH)

Troop

The SPL or designated Scout is Master of Ceremonies and is or announces the award presenter at all Troop CoH's unless authorized by the Scoutmaster. CoHs are held in April and October. CoHs are special ceremonies when a scout's parents and families join the troop in recognizing his achievements and the achievements of his fellow scouts. It is important for parents and family members to attend the CoHs. Check the Troop Calendar for the dates of upcoming CoHs.

Eagle

Troop 526 has a proud tradition of individual ceremonies for each Scout who achieves the rank of Eagle. The Eagle Scout CoH is planned by the Eagle Scout and his family.

The program for Eagle CoH's must be coordinated with and submitted to the Scoutmaster no later than 15 days prior to the intended date of the CoH to the Scoutmaster prior to the Eagle CoH. The Troop subsidizes the Scout up to \$125 for Food for the Eagle CoH by reimbursement upon submission of receipt(s) by the Eagle Scout.

Religious Emblems Program

Scouts are encouraged to work on the Religious Emblem Program that is specific to their religious denomination. Scouts interested in working on their Religious Emblem should contact the Adult Scout Chaplain. See the Appendix B for the names and email address of Registered Adult Leaders.

Campouts

One of the distinguishing features of the Boy Scouts of America from other youth programs is our focus on camping and outdoor related activities. Troop 526 has an active camping schedule. In temperate weather we will camp using tents that belong to the troop. In the colder weather, we will often camp in cabins or Adirondack shelters. Most winter campouts will take place in cabins, but sometimes for added excitement tents will be used, such as the Klondike Derby or for qualifying for the Polar Bear award.

Campouts are listed on the troop calendar with the specific dates and times for both departure and return. Generally a campout will begin on Friday evening around 6:30 P.M. Boys should have already completed their dinner meal.

Fees vary for each activity and normally cover meals. Whenever possible the Troop covers Site and Cabin fees.

All campout activities require a completed parental permission slip. The permission slips must be completed at home and returned to the Troop Scribe, along with the camping fee, no later than the indicated date. This permits adequate planning for transportation and food purchases. A current physical form must be on file for each scout and adult to participate in outdoor camping activities.

Summer Camp

Summer camp is one of the most important experiences a scout can have. For more information on Summer Camp for this year, see the Appendix A-3 & C at the end of this handbook. Please refer to the Troop website.

Charter Organization

Our Charter Organization is Saint Albert the Great Roman Catholic Church in North Royalton, Ohio. This is also where our Troop meets and where we store all of our Troop equipment. For the name of our current Charter Representative see the Appendix B found at the end of this handbook. This person is the liaison between the Saint Albert the Great, The Boy Scouts of America and Troop 526.

Troop Equipment

Troop 526 has a great deal of equipment that makes a scout's camping experience safe and enjoyable. Scouts may be assigned equipment to take home after a campout in order to clean the equipment and keep it well maintained. The equipment will be signed out to your son. Please help us by reminding your son to return the item to the Quartermaster (the scout who keeps track of equipment) by the next meeting. Scouts that sign out equipment must inform the youth Quartermaster or Adult Equipment Manager of missing/damaged items immediately. Equipment signed out and not returned will be the financial responsibility of the Scout.

Dues

Effective January 1, 2014 and annually thereafter, dues will be collected on an annual basis with a total annual fee amount as determined by the Troop Committee. The Troop Treasurer will handle receipt of all incoming funds. Youth Annual dues must be paid by March 15th of each year. Adult annual dues are to be paid by December the preceding year at the time of re-chartering. Annual Dues or any portion of the Annual Fee must be paid in person. If the fee is to be paid from a Scout's Account (see *The Scout Account* section below), then a hand written note from the Scout's parent(s) must be present in person by the Scout to the Troop Treasurer. Failure to make the Annual Dues payment may result in that Scout being coded as "inactive" and dropped from the Troop's charter. An "inactive" Scout can be prohibited from participating in any Troop functions (ie: meetings, campouts) and is not eligible for rank advancement.

- Scouts who earn the rank of Eagle will pay only \$25 per year. Payment must be received by the recharter date.
- Adults will pay \$25 per year or an amount determined by the Committee. Payment must be received by the April 1st recharter.

Please contact the Troop Treasurer regarding any financial concerns.

NOTE: If Greater Cleveland Council Re-Chartering fees are raised, Troop 526 recharter fees will be increased accordingly.

Fundraising

Troop 526 recognizes that fundraising is necessary to maintain a quality program for the scouts. The Troop also recognizes that it has a responsibility to not spend more than it earns, nor earn more than it plans to spend.

The troop will normally engage in the following fundraising events:

- The Annual Nut Sale (October - December)
- The Annual Pancake Breakfast (September/October) (Committee may substitute the Breakfast with a Dinner) The Annual Pancake Breakfast is mandatory with mandatory participation (purchase of tickets) or a buy-out)
- The North Royalton Community Festival, (August)
- Others as identified

These events require support by Scouts and Parents/Guardians and although the benefit to an individual Troop account may not be immediately visible, the big picture includes the benefit of:

1. Normally no camp reservation fees.
2. No charges for Advancement patches, merit badges, Leadership patches,...
3. An ever updating collection of camping equipment.
4. A campership account for those in need.

Scouts and Parents/Guardians who find themselves unable to participate in fundraising events may provide a fair share donation to allow equitable benefits to all Scouts.

The Troop Committee, on an annual basis, evaluates each planned fund raising event for both appropriateness and profitability. The goal of our fundraising is to meet current troop needs and save for future expenditures.

The Scout Account (an escrow (credit) account handled by the Troop Treasurer).

Each participating Scout will earn credit through their involvement in fundraising events and that credit will be placed into an individual Scout account. The rules of how the account works are as follows:

What can the 'Scout account' be used for?

The Scout account can only be used for scout related functions such as Dues fees, Boys Life Magazine fee, weekend camp fees, summer camp fees, any scouting related clothing or gear. To be reimbursed, the Scout submits the original receipt or coordinates pre-payment through the Troop Treasurer from the Scout Shop or the national catalog may be delayed to be included with other orders.

Severance

Should a scout leave/sever from the Troop his remaining credits will be donated to the Troop account to aid Scouts who are in need, or for the good of the Troop.

Person to Contact

The Troop Treasurer handles all Troop and Scout accounts. This person is also who to go to for help if you experience a financial hardship.

Transfer

Money from Scout accounts can only be transferred at the direction of the Scout's parent/guardians to another Scout or Scouter.

Modification

The Troop Committee reserves the right to modify this program as needed without notification.

Behavior Expectations

To help assure a safe and productive program, youth must respect leaders and follow directions. Leaders must set the appropriate example. Troop 526 has adopted a model of behavior expectations (outlined below) for our scouts, leaders and guests.

A scout will be asked to leave an activity any time he poses a threat to the safety of himself or other members of the troop. It will be the parent's responsibility to bring the scout home if he is asked to leave because of his behavior.

A scout, leader or guest of Troop 526 will:

1. Be prompt and prepared
 - a) Come on time
 - b) Come with needed materials
 - c) Come with assignments or duties complete

2. Respect authority (Youth Leaders as well as Adults in charge)
 - a) Listen to those in authority
 - b) Follow directions promptly
 - c) Accept responsibility for your behavior

3. Respect the rights of others
 - a) Use appropriate voice and language
 - b) Listen to the speaker
 - c) Respect the opinion of others
 - d) Teasing and harassment are never acceptable

4. Respect property
 - a) Respect the property of others
 - b) Respect and take care of your own property
 - c) Use materials and equipment appropriately
 - d) Follow the Outdoor Code

5. Display appropriate social skills
 - a) Learn to cope (disagreements, frustration, and failure)
 - b) Be courteous and tactful
 - c) Interact with others appropriately (no horseplay)

6. Display appropriate character
 - a) Display positive character
 - b) Display productive character
 - c) Integrity is what you do when no one is watching!
 - d) Live the Scout Law
 - e) Rank, Position, or just being a Scout, makes you responsible for your actions or words. Scouts in higher Rank or Positions should expect higher responsibilities.

The Boy's Safety

The safety of your son is our most important concern. It is the most important concern of the BSA. The following pages come from the Boy Scouts of America. They must be followed by each troop.

In addition to the information below, please read and discuss with your son the information found in the special insert at the beginning of the Scout Handbook. This insert is titled, How to Protect You Children From Child Abuse, A Parent's Guide. If you have any questions, please contact the Scoutmaster or one of the Registered Adult Leaders.

Hazing or initiations are NOT permitted. Any forms of hazing, initiations, ridicule or inappropriate teasing will not be tolerated.

If you have a concern about an incident that happens at camp or at a Scouting event, please contact the Scoutmaster or one of the other Registered Adult Leaders **immediately**. For a list of the Registered Adult Leaders, see the Appendix B found at the end of this handbook.

Many activities have specific safety requirements (aquatic, climbing, whitewater rafting, biking, hiking, etc.) Most of the safety requirements are included in the Guide to Safe Scouting. The following is an overview of the general safety guidelines we must follow.

National Safety Guidelines

Troop 526 adheres to the following guidelines when planning for and going on scout activities. Feel free to contact the Scoutmaster with questions about specific implementations.

Two Deep Leadership:

BSA guidelines call for Two Deep Leadership. Troop 526 has adopted a **goal** for Four Deep Leadership (Four registered adult leaders, one adult must be at least 21 years of age or older) for trips or outings. This goal facilitates the minimum two deep requirements when emergencies arise. A scout never is alone with an individual adult (GSS).

During transportation to and from planned outings:

- The responsibility for transportation is with the parents.
- Scouts must travel in the tan scout uniform shirt.
- Meet for departure at designated area.
- Plan a daily destination point. (GSS)
- If it is not possible to provide two adults for each vehicle, the minimum required is one adult and two or more youth members - Never one on one. (GSS)

Safety rule of four:

No fewer than four individuals (always a minimum of two adults) go on any backcountry expedition or campout. (GSS)

Male and female leaders require separate sleeping facilities:

Married couples may share the same quarters if appropriate facilities are available. (GSS)

Male and female youth:

Will not share the same sleeping facility. (GSS)

When staying in tents:

No youth will stay in the tent of an adult other than his or her parent or guardian (GSS). We highly encourage scouts to tent with other scouts to allow a fuller appreciation of the program.

Separate shower and latrine facilities:

If separate shower and latrine facilities are not available, separate times for adult, youth, male, and female, use should be scheduled and posted for showers. The buddy system should be used for latrine use by having the buddy wait outside the entrance. (GSS)

Appendix A - Personal gear and supplies

Introduction

Here are some suggestions for items you will need during your scouting experience. Read over the entire section. Talk with parents of older scouts. Talk with older scouts about what they have learned, over the years, about buying equipment. Please feel free to talk to the Scoutmaster and Assistant Scoutmasters as well.

Troop Meeting Supplies

You should bring the following to every weekly troop meeting:

- Wear the complete and correct Boy Scout uniform

- Boy Scout Handbook

- Pencil or pen and notebook

- Any materials needed for requirements we are working on.

Marking your gear and supplies!

All of the Boy Scout gear looks alike. On campouts gear is, at times, misplaced. If your name is not on EVERYTHING you bring with you to the Scout Meeting, a campout, or Scout event, we do not know to whom it belongs.

Some sound advice: PLACE YOUR NAME (OR INITIALS OR LOGO) ON EVERYTHING!

Outfitting your scout

Scouting requires some pretty specific equipment. Do not buy everything at once.

Ask a leader or older scout what are the necessities. Over time Scouts learn what they need, and what works, by observing other scouts and leaders. Buying gear over time makes the most sense.

Uniforms and packs, as an example, can quickly become too tight for use in only one season. Gently worn items can often be resold or saved for a younger sibling.

Camping Supplies

What not to bring:

Per national rules of the Boy Scouts of America, the following are **NEVER** permitted:

- Sheath knives, any non-closable knife, or any knife that can be opened with only one hand such as a switchblade, jackknife...
- Fireworks
- Alcohol or drugs
- Guns or weapons of any kind (includes paint ball, numchucks, BB gun, pellet gun or airsoft)

Troop 526 rules, set by the Troop Committee, also PROHIBIT the following at Troop meetings or campouts:

- Radios, CD-Players, Electronic Games, cellular phones (Scouts)
- Any other Personal Electronics

NOTE: Exceptions to the above rules may apply where expressly approved by Scoutmaster or registered Adult leader.

If you have any questions regarding an appropriate item to bring on a campout, ask the Scoutmaster or designee **before** you bring it. Items prohibited by the Troop Committee will be confiscated and returned to the scout at the end of the campout and a verbal or written warning given to the scout (See "Appendix D Discipline" Second Offense). Items prohibited by the Boy Scouts of America will be confiscated and returned only to the scout's parent at the end of the campout.

What to bring:

Tip: Always pack your clothes (e.g. t-shirts, socks, underwear) in 'Zip-Loc' bags (1 gallon size). Put your clothes in the bag, squeeze the air out of the bag and then lock it. Also try rolling your clothes instead of folding them since rolled clothes will take up less space than folded ones.

The following lists shouldn't be considered an absolute guide but a helpful starting list. For more information on what to bring to camp, check the Boy Scout Handbook.

Boy Scout Troop 526

Summer Camp Equipment Checklist

REQUIRED ITEMS:

- _____ Scout uniform shirt
- _____ Neckerchief & slide
- _____ Troop T-shirt(s)
- _____ Scout Handbook
- _____ TOTIN' CHIP
- _____ FIREM'N CHIT
- _____ Merit Badge pamphlets & supplies
- _____ Merit Badge prerequisite materials
- _____ Notebook & pen or pencil
- _____ Day pack
- _____ Pipestone wood
- _____ Dining Hall knot rope
- _____ Pocket knife
- _____ Cloth laundry bag
- _____ Footlocker or large storage tote

- _____ Sleeping bag
- _____ Pad or old carpet, cardboard, for cot
- _____ Small pillow
- _____ Sleep wear
- _____ Flashlight with extra batteries

- _____ Six pair underwear
- _____ At least 6 pair socks
- _____ 6 short sleeve shirts
- _____ 6 pair shorts
- _____ 2 pair shoes
- _____ Long sleeve shirt (for work project)
- _____ Long pants
- _____ Jacket or sweatshirt
- _____ Hat
- _____ Rain gear (it will rain, count on it)

- _____ Swim suit and towel
- _____ Insect repellent (non-aerosol)
- _____ Personal first aid kit
- _____ Handkerchiefs or Kleenex

- _____ Soap (yes you will take showers)
- _____ Washcloth
- _____ Towel
- _____ Comb
- _____ Toothbrush & toothpaste
- _____ Shampoo
- _____ Cup or water bottle

OPTIONAL ITEMS:

- _____ Watch (cheap)
- _____ Compass
- _____ Camera & film
- _____ Sunscreen
- _____ Rope (for drying towel, etc.)
- _____ Water shoes or thongs
- _____ Hanger (for uniform shirt)
- _____ Metal mirror
- _____ Sunglasses
- _____ Spending (snack) money
- _____ Combination lock for foot locker
- _____ Small throw rug for floor of tent
- _____ Reading material
- _____ Playing cards or other games (non-electronic)
- _____ Folding chair or stool
- _____ OA Sash (for OA members only)

NOT PERMITTED:

Radios, MP3-Players, Electronic Games, any other Personal Electronics, Cell Phone (for Scouts), sheath knives, any non-closable knife, or any knife that can be opened with only one hand such as a switchblade, jackknife...

Appendix B – Key Adult roster and contact directory

Committee Chair	Karl Trottnow	karl.trottnow@gmail.com
Scoutmaster	Ron Blazak	scoutmaster@troop526.org
Advancement Chair	John Manilla	Jmanila0524@gmail.com
Treasurer	Zenon Lis	treasurer@troop526.org
Activities	Pat Stanfield	patstanfield@yahoo.com
Activities	John Porter	jimporterod@gmail.com
Records	Jan Stanfield	janstanfield@yahoo.com
Equipment Manager	Al Linne	adlinne@sbcglobal.net
Charter Organization Representative	Jim Budzik	jbudzik@mggmlpa.com

Appendix C – Medical Forms

BSA Medical Forms:

Parts A and B:

For events lasting **less than 72 hours**: Updated every 12 months (annually) by a parent/guardian or participant (if over the age of eighteen (18)). Required for **all** participants (youth & adults) for participation in any activity.

Part C:

For events **exceeding 72 hours**: Updated every 36 months (3 years) by a physician or other qualified medical practitioner for any Scout or participant as required by National BSA.

Updated every 12 months (annually) by a physician or other qualified medical practitioner for any participant as required by National BSA.

Part C is required for every Scout and participant for participation in any Scouting event that lasts greater than 72 hours (e.g., summer camp activities).

Appendix D – Discipline

The Boy Scout Oath and Law and this Handbook are the foundation of expected behavior in the Troop. Unacceptable behavior includes but is not limited to: fighting, profanity, deliberate destruction of scout equipment or personal property, safety violations leading to the endangerment of others or self (including failing to follow instructions and willful disobedience) Unacceptable behavior will result in one of the disciplinary procedures described below:

The severity of the offense determines the level of discipline.

First Level:

Adult leaders will talk to the scout about the offense and how the scout can modify his behavior and make restitution, if required. The Scoutmaster will be informed and the offense will be on record for a period of six months.

Second Level:

The Scoutmaster with another Scout Leader will talk with the scout and his parents about the offense and how to help the scout from repeating the offense, and make restitution, if required. The scout, the scout's parents, and the scout leader sign an incident report. This report will be kept on troop records for one year.

Third Level:

The scout will be suspended from attending campouts and special events. The troop committee and Scoutmaster will determine the length of the suspension. The Scout may be required to perform other service to the Troop as part of the disciplinary penalty. The troop Executive Committee, the Scoutmaster and the parents will meet to discuss the offense, how to help the scout from repeating the offense and restitution, if required. This will be a formal meeting. However, the Scout with his parents' permission may waive the meeting. The offense will be part of the scouts' permanent troop record.

Fourth Level:

The troop committee and Scoutmaster will decide other disciplinary action(s), including but not limited to reporting the actions to law enforcement authorities. A report of the incident and troop disciplinary actions will be sent to the parents and the local BSA council representative.

Unacceptable behavior may result in immediate expulsion from the current troop activity. Parents are expected to pick-up scouts at the activity site within a reasonable amount of time, determined by the distance of the activity from their home.

Any extreme conduct including but not limited to the use of, possession of, or threatening with a weapon of any kind and the use of drugs or alcohol will result in immediate expulsion from the troop at the discretion of the Scoutmaster or upon recommendation of Assistant Scoutmaster. This expulsion will be reviewed and possibly modified by members of the troop Executive Committee and the Scoutmaster after the next troop meeting under the provisions of the formal meeting as set forth above.

Deliberate damage to any Troop, Patrol, or personal items will be assessed by appropriate methods and restitution made.

Adult guidance will follow BSA rules and regulations as well as the Behavior Expectations in this Handbook



TROOP 526 POSITION AGREEMENT



Position Description: **HISTORIAN**

INTRODUCTION

When you accepted the position of historian, you agreed to provide service and leadership in our troop. This responsibility should be fun and rewarding. This position description tells some of the things you are expected to do while serving as a junior leader. You should make notes on this sheet as you participate in the "Introduction to Leadership" session with your Scoutmaster or Assistant Scoutmaster.

RESPONSIBLE TO

Assistant senior patrol leader

SPECIFIC DUTIES

Gather pictures and facts about **past** activities of the troop in an electronic format.

Monitors and empties flag retirement boxes regularly (at least on a monthly basis). See website for locations of flag retirement boxes.

Set a good example.

Wear the Scout uniform correctly.

Live by the Scout Oath and Law.

Show and help develop Scout spirit.

Follow the guidance set by BSA and the Troop Handbook.

Attend / Participate in all Patrol Leader Conferences (PLC), exceptions authorized by Scoutmaster.

RESOURCES

As a troop junior leader, there are many resources available to help you. These include people such as your Scoutmaster, assistant Scoutmasters, and troop committee members. Other resources include your fellow troop junior leaders, teachers, religious advisers, and community leaders.

AGREEMENT

1. I understand that this is a position of leadership responsibility. I agree to fulfill and complete each task assigned to this position. _____ (initials)

2. If I fail to fulfill my responsibilities for this position, I may be removed from position. _____ (initials)

3. If I am removed from this position I understand that I may not use this position for the purpose of rank advancement. _____ (initials)

Name (sign and print)

Date

Patrol

Scoutmaster or Assistant Scoutmaster

Date

Parent/Guardian

Date



TROOP 526 POSITION AGREEMENT



Position Description: **QUARTERMASTER & ASSISTANT QUARTERMASTER**

INTRODUCTION

When you accepted the position of quartermaster, you agreed to provide service and leadership in our troop. This responsibility should be fun and rewarding. This position description tells some of the things you are expected to do while serving as a junior leader. You should make notes on this sheet as you participate in the Introduction to Leadership session with your Scoutmaster or assistant Scoutmaster and troop committee equipment coordinator.

RESPONSIBLE TO

Assistant senior patrol leader (and works with the troop committee equipment coordinator)

SPECIFIC DUTIES

Quartermaster or Assistant Quartermaster must attend campout send-off and troop return at the campouts regardless of whether or not the Scout goes on the campout.

Keep records of patrol and troop equipment.

Keep equipment in good repair. Notify Equipment Manager of damaged equipment.

Keep equipment storage area neat and clean.

Issue equipment and see that it is returned in good order.

Monitor and administers Troop 526 Equipment Sign Out Sheet/Quartermaster's check list.

Suggest new or replacement items.

Work with troop committee member responsible for equipment.

Set a good example.

Wear the Scout uniform correctly.

Live by the Scout Oath and Law.

Show and help develop Scout spirit.

Follow the guidance set by BSA and the Troop Handbook.

Attend / Participate in all Patrol Leader Conferences (PLC), exceptions authorized by Scoutmaster.

When attends campouts, sets up and managers axe-yard (assign responsible Scout as alternate if not attending a campout)

RESOURCES

As a quartermaster, there are many resources available to help you. These include people such as your Scoutmaster, assistant Scoutmasters, and troop committee members. Other resources include your fellow troop junior leaders, teachers, religious advisers, and community leaders.

AGREEMENT

1. I understand that this is a position of leadership responsibility. I agree to fulfill and complete each task assigned to this position. _____ (initials)

2. If I fail to fulfill my responsibilities for this position, I may be removed from position. _____ (initials)

3. If I am removed from this position I understand that I may not use this position for the purpose of rank advancement. _____ (initials)

Name (sign and print)

Date

Patrol

Scoutmaster

Date

Parent/Guardian

Date



TROOP 526 POSITION AGREEMENT



Position Description: **SCRIBE**

INTRODUCTION

When you accepted the position of scribe, you agreed to provide service and leadership in our troop. This responsibility should be fun and rewarding. This position description tells some of the things you are expected to do while serving as a junior leader. You should make notes on this sheet as you participate in the "Introduction to Leadership" session with your Scoutmaster or Assistant Scoutmaster.

RESPONSIBLE TO

Assistant senior patrol leader (and works with the troop committee treasurer)

SPECIFIC DUTIES

- Attend and keep a log of patrol leaders' council meetings and Troop Meetings.
- Record attendance at Troop Meetings and scouting events
- Collect campout permission slips and payments.
- Prepares final listing/attendees of Scouts at campouts
- Work with appropriate troop committee members responsible for finance, records, and advancement.
- Set a good example.
- Wear the Scout uniform correctly.
- Live by the Scout Oath and Law.
- Show and help develop Scout spirit.
- Handle correspondence appropriately.
- Follow the guidance set by BSA and the Troop Handbook.
- Attend / Participate in all Patrol Leader Conferences (PLC), exceptions authorized by Scoutmaster.

RESOURCES

As a scribe, there are many resources available to help you. These include people such as your Scoutmaster, assistant Scoutmasters, and troop committee members. Other resources include your fellow troop junior leaders, teachers, and religious advisors, and community leaders.

AGREEMENT

1. I understand that this is a position of leadership responsibility. I agree to fulfill and complete each task assigned to this position. _____ (initials)
2. If I fail to fulfill my responsibilities for this position, I may be removed from position. _____ (initials)
3. If I am removed from this position I understand that I may not use this position for the purpose of rank advancement. _____ (initials)

Name (sign and print)

Date

Patrol

Scoutmaster

Date

Parent/Guardian

Date



TROOP 526 POSITION AGREEMENT



Position Description: CHAPLAIN AIDE

INTRODUCTION

When you accepted the position of chaplain aide, you agreed to provide service and leadership in our troop. This responsibility should be fun and rewarding. This position description tells some of the things you are expected to do while serving as a junior leader. You should make notes on this sheet as you participate in the "Introduction to Leadership" session with your Scoutmaster or assistant Scoutmaster and troop chaplain.

RESPONSIBLE TO

Assistant senior patrol leader (and works with the chaplain)

SPECIFIC DUTIES

- Lead the Troop in prayer at opening of meetings and events
- Assist the troop chaplain or religious coordinator in meeting the religious needs of troop members while on activities.
- Encourage saying grace at meals while camping or on activities.
- Lead Scouts "own" services on campouts.
- Tell troop members about the religious emblems program for their faith at all Courts of Honor.
- Set a good example.
- Wear the Scout uniform correctly.
- Live by the Scout Oath and Law
- Show and help develop Scout spirit.
- Follow the guidance set by BSA and the Troop Handbook.
- Attend / Participate in all Patrol Leader Conferences (PLC), exceptions authorized by Scoutmaster.

RESOURCES

As a chaplain aide, there are many resources available to help you. These include people such as your Scoutmaster, assistant Scoutmasters, and troop committee members. Other resources include your fellow troop junior leaders, teachers, religious advisers, and community leaders.

AGREEMENT

1. I understand that this is a position of leadership responsibility. I agree to fulfill and complete each task assigned to this position. _____ (initials)
2. If I fail to fulfill my responsibilities for this position, I may be removed from position. _____ (initials)
3. If I am removed from this position I understand that I may not use this position for the purpose of rank advancement. _____ (initials)

Name (sign and print)

Date

Patrol

Scoutmaster

Date

Parent/Guardian

Date



TROOP 526 POSITION AGREEMENT



Position Description: **DEN CHIEF**

INTRODUCTION

When you accepted the position of den chief, you agreed to provide service and leadership to our troop and assigned Cub Scout den. This responsibility should be fun and rewarding. This position description tells some of the things you are expected to do while serving as a junior leader. You should make notes on this sheet as you participate in the "Introduction to Leadership" session with your assistant Scoutmaster, Cub master, and den leader. Your den leader or Cub master will provide additional guidelines for your position.

RESPONSIBLE TO

Scoutmaster, Assistant Scoutmaster, Den Leader

SPECIFIC DUTIES

Serve as the activities assistant at den meetings.

Meet regularly with the den leader to review the den and pack meeting plans.

If serving as a Webelos den chief; help prepare boys to join Boy Scouting.

Project a positive image of Boy Scouting.

Set a good example.

Wear the Scout uniform correctly.

Live by the Scout Oath and Law

Show and help develop Scout spirit.

Follow the guidance set by BSA and the Troop Handbook.

Attend / Participate in all Patrol Leader Conferences (PLC), exceptions authorized by Scoutmaster.

RESOURCES

As a den chief, there are many resources available to help you. These include people such as your Scoutmaster, assistant Scoutmasters, and troop committee members, as well as the Cub master and den leader. Other resources include your fellow troop junior leaders, teachers, religious advisers, and community leaders.

AGREEMENT

1. I understand that this is a position of leadership responsibility. I agree to fulfill and complete each task assigned to this position. _____ (initials)

2. If I fail to fulfill my responsibilities for this position, I may be removed from position. _____ (initials)

3. If I am removed from this position I understand that I may not use this position for the purpose of rank advancement. _____ (initials)

Name (sign and print)

Date

Patrol

Scoutmaster

Date

Parent/Guardian

Date



TROOP 526 POSITION AGREEMENT



Position Description: **TROOP GUIDE**

INTRODUCTION

When you accepted the position of troop guide, you agreed to provide service and leadership in our troop. This responsibility should be fun and rewarding. This position description tells some of the things you are expected to do while serving as a junior leader. You should make notes on this sheet as you participate in the "Introduction to leadership" session with your assistant Scoutmaster.

RESPONSIBLE TO

Assistant Scoutmaster and senior patrol leader

SPECIFIC DUTIES

- Introduce new Scouts to Troop operations.
- Guide new Scouts through early Scouting activities.
- Help guide new Scouts to the First Class rank in their first year.
- Teach basic Scout skills.
- Coach new patrol leaders on his duties.
- Work with the patrol leader at patrol leaders' council meetings.
- Attend patrol leaders' council meetings.
- Assist the assistant Scoutmaster with training.
- Coach individual Scouts on scouting challenges.
- Set a good example.
- Wear the Scout uniform correctly.
- Live by the Scout Oath and Law.
- Show and help develop Scout spirit.
- Follow the guidance set by BSA and the Troop Handbook.
- Attend / Participate in all Patrol Leader Conferences (PLC), exceptions authorized by Scoutmaster.

AGREEMENT

1. I understand that this is a position of leadership responsibility. I agree to fulfill and complete each task assigned to this position. _____ (initials)
2. If I fail to fulfill my responsibilities for this position, I may be removed from position. _____ (initials)
3. If I am removed from this position I understand that I may not use this position for the purpose of rank advancement. _____ (initials)

Name (sign and print)

Date

Patrol

Scoutmaster

Date

Parent/Guardian

Date



TROOP 526 POSITION AGREEMENT



Position Description: **PATROL LEADER**

INTRODUCTION

When you accepted the position of patrol leader, you agreed to provide service and leadership in our troop. This responsibility should be fun and rewarding. This position description tells some of the things you are expected to do while serving as a junior leader. Take notes on this page as you discuss your responsibilities with your Scoutmaster or assistant Scoutmaster during the "Introduction to Leadership" session.

RESPONSIBLE TO

Senior patrol leader

SPECIFIC DUTIES

Plan and lead patrol meetings and activities.

Keep patrol members informed.

Assign each patrol member a task and help them succeed.

Prepare the patrol to take part in all troop activities.

Show and help develop patrol spirit.

Set a good example.

Wear the Scout uniform correctly.

Live by the Scout Oath and Law.

Follow the guidance set by BSA and the Troop Handbook.

Attend / Participate in all Patrol Leader Conferences (PLC), exceptions authorized by Scoutmaster.

RESOURCES

As a patrol leader, there are many resources available to help you. These include people such as your Scoutmaster, assistant Scoutmasters, and troop committee members. Other resources include your fellow troop junior leaders, teachers, religious advisers, and community leaders.

AGREEMENT

1. I understand that this is a position of leadership responsibility. I agree to fulfill and complete each task assigned to this position. _____ (initials)

2. If I fail to fulfill my responsibilities for this position, I may be removed from position. _____ (initials)

3. If I am removed from this position I understand that I may not use this position for the purpose of rank advancement. _____ (initials)

Name (sign and print)

Date

Patrol

Scoutmaster

Date

Parent/Guardian

Date



TROOP 526 POSITION AGREEMENT



Position Description: **ASSISTANT PATROL LEADER**

INTRODUCTION

When you accepted the position of assistant patrol leader, you agreed to provide service and leadership in our troop. This responsibility should be fun and rewarding. This position description tells some of the things you are expected to do while serving as a junior leader. Take notes on this page as you participate in the "Introduction to Leadership" session with your Scoutmaster or assistant Scoutmaster.

RESPONSIBLE TO

Patrol leader

SPECIFIC DUTIES

Help the patrol leader.

Keep patrol members informed in absence of Patrol Leader.

Prepare your patrol to take part in all troop activities.

Lead the patrol in the patrol leader's absence.

Represent the patrol at all patrol leaders' council meetings in the Patrol leader's absence.

Show and help develop patrol spirit.

Set a good example.

Wear the Scout uniform correctly.

Live by the Scout Oath and Law.

Follow the guidance set by BSA and the Troop Handbook.

Attend / Participate in all Patrol Leader Conferences (PLC), exceptions authorized by Scoutmaster.

RESOURCES

As an assistant patrol leader, there are many resources available to help you. These include people such as your Scoutmaster, assistant Scoutmasters, and troop committee members. Other resources include your fellow troop junior leaders, teachers, religious advisers, and community leaders.

AGREEMENT

1. I understand that this is a position of leadership responsibility. I agree to fulfill and complete each task assigned to this position. _____ (initials)
2. If I fail to fulfill my responsibilities for this position, I may be removed from position. _____ (initials)
3. If I am removed from this position I understand that I may not use this position for the purpose of rank advancement. _____ (initials)

Name (sign and print)

Date

Patrol

Scoutmaster

Date

Parent/Guardian

Date



TROOP 526 POSITION AGREEMENT



Position Description: SENIOR PATROL LEADER

INTRODUCTION

When you accepted the responsibility of senior patrol leader, you agreed to provide service and leadership in our troop. This responsibility should be fun and rewarding. This position description tells some of the things you are expected to do while serving as a junior leader. You should make notes on this sheet as you participate in the "Introduction to Leadership" session with your Scoutmaster.

RESPONSIBLE TO

Scoutmaster and troop members

SPECIFIC DUTIES

Preside at all troop meetings, events, activities.

Chair the patrol leaders' council.

Appoint boy leaders with the advice and consent of the Scoutmaster.

Assign duties and responsibilities to other junior leaders.

Work with the Scoutmaster in training junior leaders.

Set a good example.

Wear the Scout uniform correctly.

Live by the Scout Oath and Law

Show and help develop Scout spirit.

Follow the guidance set by BSA and the Troop Handbook.

Attend / Participate in all Patrol Leader Conferences (PLC), exceptions authorized by Scoutmaster.

RESOURCES

As senior patrol leader, there are many resources available to help you. These include people such as your Scoutmaster, assistant Scoutmaster, and troop committee members. Other resources include your fellow troop junior leaders, teachers, religious advisers, and community leaders.

AGREEMENT

1. I understand that this is a position of leadership responsibility. I agree to fulfill and complete each task assigned to this position. _____ (initials)

2. If I fail to fulfill my responsibilities for this position, I may be removed from position. _____ (initials)

3. If I am removed from this position I understand that I may not use this position for the purpose of rank advancement. _____ (initials)

Name (sign and print)

Date

Patrol

Scoutmaster

Date

Parent/Guardian

Date



TROOP 526 POSITION AGREEMENT



Position Description: **ASSISTANT SENIOR PATROL LEADER**

INTRODUCTION

When you accepted the position of assistant senior patrol leader, you agreed to provide service and leadership in our troop. This responsibility should be fun and rewarding. This position description tells some of the things you are expected to do while serving as a junior leader. You should make notes on this sheet as you participate in the "Introduction to Leadership" session with your Scoutmaster.

RESPONSIBLE TO

Senior patrol leader

SPECIFIC DUTIES

Be responsible for training and giving direct leadership to the following appointed junior leaders: historian, Order of the Arrow troop/team representative, scribe, quartermaster, and chaplain aide.

Help lead meetings and activities as called upon by the senior patrol leader.

Guide the troop in the senior patrol leader's absence.

Perform tasks assigned by the senior patrol leader.

Function as a member of the patrol leaders' council.

Set a good example.

Wear the Scout uniform correctly.

Live by the Scout Oath and Law.

Show and help develop Scout spirit.

Follow the guidance set by BSA and the Troop Handbook.

Attend / Participate in all Patrol Leader Conferences (PLC), exceptions authorized by Scoutmaster.

RESOURCES

As the assistant senior patrol leader, there are many resources available to help you. These include people such as your Scoutmaster, assistant Scoutmaster, and troop committee members.

Other resources include your fellow troop junior leaders, teachers, religious advisers, and community leaders.

AGREEMENT

1. I understand that this is a position of leadership responsibility. I agree to fulfill and complete each task assigned to this position. _____ (initials)

2. If I fail to fulfill my responsibilities for this position, I may be removed from position. _____ (initials)

3. If I am removed from this position I understand that I may not use this position for the purpose of rank advancement. _____ (initials)

Name (sign and print)

Date

Patrol

Scoutmaster

Date

Parent/Guardian

Date



TROOP 526 POSITION AGREEMENT



Position Description:

ORDER OF THE ARROW TROOP/TEAM REPRESENTATIVE

INTRODUCTION

When you accepted the position of Order of the Arrow troop/team representative, you agreed to provide service and leadership in our troop/team. This responsibility should be fun and rewarding. This position description tells some of the things you are expected to do while serving as a junior leader.

RESPONSIBLE TO

Assistant senior patrol leader

SPECIFIC DUTIES

Attends monthly QA meeting at Council service center.

Serve as a communication link between the lodge or chapter and the troop/team.

Encourage year-round and resident camping in the troop/team.

Encourage Scouts to actively participate in community service projects.

Encourage Arrowmen in the troop/team to be active participants in lodge and/or chapter activities and to seal their membership in the Order by becoming Brotherhood members.

Set a good example.

Wear the Scout uniform correctly.

Live by the Scout Oath, Scout Law, and OA Obligation.

Show and help develop Scout spirit.

Attend / Participate in all Patrol Leader Conferences (PLC), exceptions authorized by Scoutmaster.

RESOURCES

As an Order of the Arrow troop/team representative, there are many resources available to help you. These include people

AGREEMENT

1. I understand that this is a position of leadership responsibility. I agree to fulfill and complete each task assigned to this position. _____ (initials)

2. If I fail to fulfill my responsibilities for this position, I may be removed from position. _____ (initials)

3. If I am removed from this position I understand that I may not use this position for the purpose of rank advancement. _____ (initials)

Name (sign and print)

Date

Patrol

Scoutmaster

Date

Parent/Guardian

Date

such as Order of the Arrow District Chief and Advisor, Order of the Arrow Lodge Chief and Advisor, your Scoutmaster, assistant Scoutmasters, and troop committee members. Other resources include your fellow troop junior leaders, Arrowmen in your troop, teachers, religious leaders, and community leaders.

Appendix F – Troop 526 Individual Scout Activity and Participation Clarification for Advancement

In order to provide Clarity and an achievable fair standard that will insure all Scouts receive equal recognition for their efforts Troop 526 will clarify Activity/Participation as follows:

Current Rank

1. Scout, Tenderfoot, Second Class, and First Class:

(NO CLARIFICATION IS REQUIRED – THE SCOUT HANDBOOK IS SPECIFIC)

- Advancement requirements for these ranks require specific patrol/troop activity on campouts which automatically provides a tool of measure for Activity/Participation.

2. Star, Life, and Eagle:

- **A rolling twelve (12) month window (using latest Troop Master Program data as collected by the Troop) from the most current date will be used.**
- Activity/Participation will be clarified as actively involving oneself in no less than one half (50%) in each of the following categories: Troop meetings, Campouts, and all Other Troop functions* (Service Projects, Fund Raisers, Courts of Honor, etc as further described below).

***Other Troop functions** (further described):

Troop 526 will endeavor to schedule at least twelve (12) “Other” qualifying events annually, consisting of one or more events each month. It is expected that each Scout attend six (6) or more qualifying events on a rolling twelve (12) month review. These qualifying events may include, but are not limited to the following events that the Troop encourages its Scouts to attend: Annual Pancake Breakfast or Dinner, Pack 526 Blue and Gold Banquet; Troop 526 Spring Court of Honor; North Royalton Home Days Festival; post North Royalton Home Days Festival Clean-up; Troop 526 Fall Court of Honor; Cady Road Clean-up; St Albert the Great Craft Fair. Troop 526 will schedule and communicate additional qualifying events as necessary to ensure that the above stated number of events is available to its Scouts.

Eagle Projects will not be considered as a qualifying event as not all Eagle Projects are suitable for all ages of participants, and is counterintuitive to the Eagle candidate responsibility to demonstrate leadership and communication skills that encourage participation in its completion.

Leadership Positions

- a. Scouts in Leadership Positions are expected to attend all (100%) of the required meetings (PLC's, Leadership Training...).
- b. In the event the First Class Scout fills a vacant position the involvement may be waived by the combination of the Scoutmaster and Advancement Chair and annotated into the Scouts' Handbook.
- c. Scouts in Leadership Positions and fail to perform their jobs or meet the activity requirements will be removed and credited for the weeks actively served at meetings (i.e. 4 weeks=1 month, 6 weeks=1-½ months...). **If removed from position Scouts may not be allowed to run in the next Troop election as determined by the Troop Executive Committee.**

ADDITIONAL NOTES

Conflicting Scout Functions

Credit will be given to those Scouts who attend another Boy Scout of America functions that conflicts in date and time and precludes the Scout from attending the Troop event. Advanced permission must be secured with the Scoutmaster to ensure credit is received. Examples include, but are not limited to scheduled events with the Order of the Arrow, Explorer Posts, High-Adventure camps (e.g., Venture Crews, Sea Base Summit, Philmont), Jamborees, and Religious emblem functions. Please note that working to earn a Religious emblem is an individual pursuit and participation will not be included.

Non-Scouting Conflicts

In general, each situation is reviewed on a case-by-case basis as they arise. Credit requests for non-Scouting conflicts (i.e. sports, band, academics, and vacation) are generally not approved while other personal conflicts (i.e. family death or medical emergency) generally are approved.

Tolerance

The Troop has always given credit to Scouts who attend any portion of the Troop meeting in the appropriate uniform and will continue this practice. In the same spirit, Scouts who arrive at a campout and sleep over at least one of the nights will also receive credit. Note that no credit will be given for long-term camp events unless the Scout sleeps over at least 75 percent of the nights. This tolerance is an exception for the Scouts who need a gift of time a few times a year. It is not intended to be misused in any fashion.

Positions of Responsibility Requirements

All Positions (used and not used) are outlined in the Troop Handbook. Scouts in positions of responsibility must realize that others are now dependent on them and increased emphasis on their performance will be necessary and obvious. Scouts in the ranks of Star and Life must also accept that the Troop is part of their responsibility and they should look for ways to utilize the experience of their rank by volunteering for positions of responsibility and the education of the younger Scouts and to add to the excitement of the Troop program.

Scout Handbook Requirements

Scout Handbook requirements for the ranks of Star, Life, and Eagle; To “Be active in your Troop and Patrol...” and “serve actively in a position of responsibility...” can only be initialed (signed-off) by the Scoutmaster, Advancement Chairperson, the Committee Chairperson or the Recorder.

Questions, Requests for Credit Consideration or Exceptions:

The Scoutmaster is the point of contact for any questions, concerns, or requests in regard to Appendix F. All requests received by the Scoutmaster will be forwarded to the Executive Committee for review. Said review will conclude with a “majority rules” vote, to be conducted by roll call of those Executive Committee members present or have submitted their absentee vote. A written response indicating the outcome of the Executive Committee’s review will be forwarded to the requesting Scout for their records.

Boy Scout Troop 526

EAGLE SCOUT

HONOR ROLL



1992

Michael Z.
William T.
Jeffery H.

1994

Daniel V.
Matthew P.
Ryan A.

1995

Jason C.

1996

Andrew Z.

1997

Jonathan T.
Nicholas L.
Joseph F.

1998

Nicholas B.
John B.

1999

Jason M.
Tony B.

2001

Erich O.
Tom G.
Pat W.
Erik F.

2002

Mike H.
Gabe G.
Dave T.

2003

Mike P.
Matt F.
Andrew M.
Michael C.
Brian C.
Chris T.
Kevin H.

2004

Alex H.
Nick F.
Adam T.

2005

Sal F.
Lance O.
Kevin B.
Tom S.

2006

Kellen K.
Michael M.
Nathan D.

2007

James G.
Kevin P.
Craig P.
Mark G.

2008

Collan D.
Steven H.
Domenic F.
Andrew D.
Alex D.
Johnnie D.
Jeremy S.
Jonathan M.
Joseph S.

2010

Daniel L.
Jonathan G.
Todd G.
Ryan B.
Jordan B.
Michael S.

2011

Matthew M.
Nicholas M.
Cory V.

2012

Nathaniel M.
Alexander M.
Matthew M.
Corey N.

2013

Blake S.
Mitchell M.

2014

Austin B.
Theodore T.
Paul G.
Jacob K.
Armando P.

2015

Joseph K.
Adam L.
Brady S.
Alex R.

Appendix H – Eagle Project Checklist

Troop 526 has a strong heritage. We encourage all Scouts to achieve the rank of Eagle Scout. The Scoutmaster will detail Eagle Scout requirements with the Eagle Scout candidates. Eagle Scout Projects must be approved by the Scoutmaster or Troop Advancement Chairperson. Information for Eagle projects and detailed requirements can be found on the BSA website.